Carbon Reduction Plan Template

Supplier name: Shepherd Surveyors

Publication date: 18/05/2026

Commitment to achieving Net Zero

Shepherd Surveyors is committed to achieving Net Zero emissions by 2045.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

This is Shepherd Surveyors first Carbon Reduction Plan and will be used as the baseline.

Baseline Year: 2024 (01/12/2023 to 30/11/2024)	
Additional Details relating to the Baseline Emissions calculations.	
Shepherd Surveyors financial year runs from 1st December to 30th November each year. As such our baseline data is from 01/12/2023 to 30/11/2024. The below figures have been provided by using the 'Equipose Advanced Business Carbon Calculator'. The information contained within the calculator was gathered from each local office, our financial department and our property management department.	
Baseline year emissions: 01/12/2023 to 30/11/2024	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	345
Scope 2	131
Scope 3 **(Included Sources)**	337 Included Categories: Purchased goods and services, capital goods & services, fuel and energy-related activities (not included in Scope 1 & 2), waste generated in operations, business travel, employee commuting & remote working, Upstream leased assets.

Total Emissions	813

Current Emissions Reporting

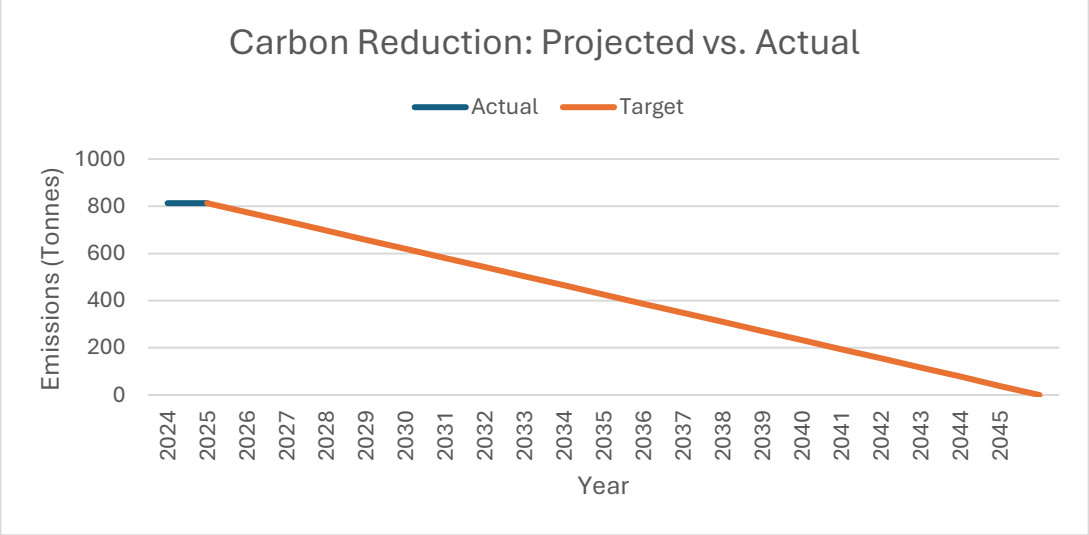
Reporting Year: 2024 (01/12/2024 to 30/11/2025)	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	350
Scope 2	133
Scope 3 **(Included Sources)**	342 Included Categories: Purchased goods and services, capital goods & services, fuel and energy-related activities (not included in Scope 1 & 2), waste generated in operations, business travel, employee commuting & remote working, Upstream leased assets.
Total Emissions	825

Emissions reduction targets

Shepherd Surveyors had no previous commitment to emissions reduction until 2023/24. As such this is the second Carbon Reduction Plan that Shepherds have produced.

Shepherd Surveyors is committed to achieving Net Zero emissions by 2045. We project that carbon emissions will decrease over the next five years to 650 tCO_2e by 2030. This is a reduction of 20%.

The below graph will set out our projected reduction targets along with our baseline start point of 813 tCO_2e.



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

It should be noted that our firm will amalgamate with another firm in 01/12/2024 which has seen an increase in total emissions for the year 01/12/2024 to 30/11/2025 due to the increase in staff numbers, larger car fleet and increase in offices.

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 650 tCO_2e by 2030. This is a reduction of 20%.

To facilitate these reductions, we will first focus on our car fleet and replace any petrol or diesel automobiles with hybrid or full EV equivalents where possible.

Following the amalgamation with another firm we will look at downsizing our property portfolio.

We will look to implement waste recycling guidance for all offices.

Where we are not already utilising green energy tariffs our property management department will undertake a review of our portfolio to investigate where green energy tariffs can be used.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

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Date: ……18/05/2026……..……..

[1] https://ghgprotocol.org/corporate-standard

[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

[3] https://ghgprotocol.org/standards/scope-3-standard